Projector Instructions

Overview
This quick reference guide provides basic operating instructions for the Interactive Projector. The user can hold presentations from the PC located at the front of the room, or a connected laptop computer and annotate over the presentations using Interactive Pens provided. The projector is controlled with the Epson remote control.

House PC Presentation
1. Press the POWER button on the remote control.
2. If the House PC is not being displayed on the projector, press the Video button on the remote control until HDMI displays in the top left hand corner.
3. Log onto the House PC with Staff logon credentials.

Laptop Presentation
1. Press the POWER button on the remote control.
2. Connect a laptop to the input using the VGA cable and turn on the laptop.
3. Press the COMPUTER button on the remote control.
4. Configure the laptop to direct the video image to an external video display.
   Switching to an external display is usually done using one of the Function keys (E.g. Function + F3 or F5). Consult the laptop’s help files for more information.

Interactive Pens
1. Turn on the Interactive Pen using the switch at the base of the pen. The pen is located in the white case stuck to the whiteboard.
2. Put the Interactive Pen close to the projected image until an icon appears on the side of the image.
3. Tap on the icon with the Interactive Pen to bring up the Toolbar.
4. Select your writing tool and write on the whiteboard as you would with a normal pen.

Shut Down Procedure
1. Log off the House PC at the end of the presentation OR shutdown the laptop and unplug the VGA cable from the laptop.
2. Press the POWER button twice to turn off the projector.
3. Turn off the Interactive Pen using the switch at the base of the pen and place it back in the white case on the whiteboard.

For assistance, please contact Teaching Space Support, ITMS 8946 6291